

YMCA of Cass and Clay Counties
Credit/Refund Form

Credit/Refund Policy

*There is a **\$5.00** credit/refund charge on all refunds/credits unless cancelled by the YMCA.

Amount of Credit/Refund:

- 1) If the class is cancelled by the YMCA, then a full refund will be given.
- 2) If you apply for a credit/refund before the first class meeting on the week, then a full credit, less **the \$5.00 will be given.**
- 3) Once a class begins, the credit is as follows:
 - A) **Week 1 - 1/2 credit less the \$5.00 service charge.**
 - B) **After 1 week – no credit or refund.**
- 4) No credits given on membership or for missed classes.
- 5) There will be no credit/refund due to weather related cancellations.
- 6) This application will be reviewed and you will be informed by mail of the action taken.
- 7) **Any questions please contact Paul Finstad at 364-4114 or email finstad@ymcacassclay.org**

Class participant/member name _____ **Age** _____

Parent's Name _____ Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Class/Program Name _____ Day & Time of class _____

Session _____ Fee Paid _____ Date Paid _____

Explanation of request: _____

I have read, understand and agree to the above-stated credit/refund policy.

Signature of participant _____ **Date** _____

Signature of preparer _____ **Date** _____

Office use only

Staff initials _____

Amount of Credit/Refund _____

Approved by _____ **Account #** _____

CEO