

YMCA CAMP AND PROGRAM ASSISTANCE



Our Mission

The YMCA of Cass and Clay Counties is a not-for-profit community service organization dedicated to enhancing the spirit, mind, and body of all persons through quality leadership, programs, services, and facilities.

Strengthening the Community

The Y is for everyone. Our programs and services enable kids to realize their potential, offer ways for families to have fun and be active together, and empower people to be healthier in spirit, mind, and body. We work hard every day to ensure that everyone has the ability to learn, grow, and thrive. That is why we offer financial assistance to youth and families, so they can take part in the YMCA.

Financial assistance for camp and other programs is made possible through the Y's Partner of Youth Annual Campaign, and other community donations to the YMCA. This assistance is available, within the limits of our resources, to those that provide complete documentation showing their inability to pay the full rate. Participants are required to contribute to the cost of their YMCA camp or program fee; as a result, participants develop a sense of caring, belonging, and ownership.

How to Apply

Applications are available at both YMCA locations or online: ymcacassclay.org/assistance.

Complete the application thoroughly and accurately. You must provide verification of your income. All records are kept confidential. **Please only submit only one application per family or household.**

Please submit the following:

- 1) Camp or program registration form
- 2) Deposit (if needed for camp)
- 3) Financial aid request form
- 4) Proof of Income:
 - Copy of 1040 tax return with adjusted gross income
 - Two payroll stubs
 - Award letters for food stamps, SSI or SSD
 - Unemployment check stub

Mail or bring the completed above items to:

YMCA of Cass and Clay Counties
Attn: Camp & Program Scholarships
400 1st Ave. South
Fargo, ND 58103

Questions?

Camp Cormorant and Busy Beaver Camp:

Contact Dee Jones at 701.364.4130 or dee.jones@ymcacassclay.org

Camp Koda or Youth Programs:

Contact Ali Kellerman at 701.364.4153 or alayah.kellerman@ymcacassclay.org

Earn money for Camp Cormorant! Visit us online at campcormorant.org or contact Dee Jones at 701.364.4130 for info on how you can earn money towards your camp tuition!

OFFICE USE ONLY

Received Date of Completed App: _____

By (initial): _____

Entered in Daxko: Initial _____ Date: _____

YMCA Financial Aid Request Form *(Camp or Program)*

Parent's Name: _____ Birthdate: _____ Sex: _____
Address: _____ City/State: _____ Zip: _____
Home Phone: _____ Employer: _____
Email: _____ Student: Full-time Part-time NA
Daily Work Hours: _____ Hours worked per week: _____ Length of time employed: _____

Spouse/2nd Adult: _____ Birthdate: _____ Sex: _____
Employer: _____ Student: Full-time Part-time NA

Child's Name: <i>(list all in the household):</i>	Relationship:	Birthdate:	Sex:	School/College Attending:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please turn in this sheet along with the following items:

- Completed Camp and Program Scholarship Application Form.
- Proof of dependency for all children (See Helpful Guidelines).
- Documentation for all of the categories for you AND **anyone in the household:**

If employed:

- Most recent Income Tax Return (1040).
 - OR
 - Didn't file taxes? Contact the IRS Tax Assistance Center at www.irs.gov or call 1.800.908.9946
- A minimum of 2 forms of income verification (See Helpful Guidelines).

If not employed:

- ANY and ALL assistance** that you or your family receives (SSI, SSD, Food Stamps, WIC, Medicaid, Medicare, Alimony, Veteran's Benefit Statement, etc).

Failure to provide the documentation listed above will result in an incomplete application, which will not be reviewed.

Please briefly explain your financial situation:



**YMCA CASS AND
CLAY COUNTIES**

Camp and Program Assistance Helpful Guidelines

Income Verification Guidelines

Have more questions? We are happy to help explain in more detail. Each applicant will need to provide a copy of their current year 1040 federal tax returns (provided they have been filed) and any additional documents showing all of the financial support they receive. Each working adult will need to provide a copy of their federal tax forms, whether you have filed separately or jointly. If your income tax return accurately reflects your current financial situation, then that is the only documentation that you will need. Gross income totals will be used during the qualification process. If you are not required to file taxes, or have yet to file them, you will need to provide a minimum of (but not limited to) 2 documents showing your projected yearly income, financial support and proof of dependency.

Income & Financial Support

Did you file federal income taxes?	Yes_____	No_____
Does anyone else claim you as a dependent?	Yes_____	No_____
Do you receive any Child Support or Alimony?	Yes_____	No_____
Do you receive any Government Assistance Support?	Yes_____	No_____
Do you receive Monthly SSI or SSDI?	Yes_____	No_____
Do you receive a Pension or Retirement?	Yes_____	No_____
Do you receive Weekly Unemployment?	Yes_____	No_____
Do you receive other monthly financial support?	Yes_____	No_____
If yes, what is the source of income:	_____	

If you have checked yes for one of the questions above, then you will need to have a form of acceptable income verification for it.

Please see the reverse side for acceptable forms of income verification.

Please note that if you have filed taxes and it is not an accurate reflection of your current income you will need to bring documentation that shows otherwise.

Proof of dependency is required.

INCOME & FINANCIAL SUPPORT VERIFICATION DOCUMENTATION

Provide a copy of a 1040 federal tax return documents (hand written forms are not valid)

- Approved 1040 federal tax return document options: 1040, 1040A, 1040EZ, 1040NR, 1040X, or 1040 Schedule C

OR

Provide a minimum of 2 forms of income verification:

1. Social Security Income (SSI) or Social Security Disability Income (SSDI)
2. Government Assistance (MFIP) - Example: food stamps, grants, loans, cash allowances, rental assistance, childcare assistance
3. Unemployment Statement
4. Letter of Termination from employer
5. Pay Stubs for each working adult (4 weeks) find weekly average to show change from tax document
6. Self-Employed: 1040 income on Schedule C or quarterly income statement. Income before deductions
7. ND/MN Care or Medical Assistance (MA) letter stating who is eligible or covered by it. (A copy of the card is not acceptable documentation)
8. Pensions or Retirement
9. Child Support Income & Alimony payments
10. Bank Statements that show income source (minimum of 3 months)
11. Letter of Financial Statement from an organization that has knowledge of the applicant's financial support status, household size and situation. This must be on letterhead and cannot be a relative, a personal friend, or a YMCA team member. This is not required unless needed for a second verification.
12. Student Loan living expense portion. If there is not current income verification, zero income, negative income or not approved documentation of income, a Personal Pricing Plan award cannot be processed.

PROOF OF DEPENDENT(S)

Provide a minimum of 1 document of dependent (s) verification:

1. Dependents claimed on approved 1040 federal tax return documents
2. Free School Lunch Program Letter
3. Social Security Income (SSI) or Social Security Disability Income (SSDI): benefit will be addressed to the parent, but child's name will be listed on the same document
4. Professional Letter from Landlord
5. Government Assistance Documentation Listing Household Size
6. MN Care or Medical Assistance (MA) documentation or letter stating who is eligible or insured with the same address listed as parent or guardians (a copy of the card is not acceptable documentation)
7. If Renting or Leasing children's name is listed on the lease as living in the household
8. Child Support Statement showing how much they are paying out, receiving, or showing 50% custody. (If children are not claimed as dependents when filing taxes each year.)
9. Report Card from School with parent or guardian's name and child's name present
10. Transfer of Parental Rights notarized or legal documentation
11. Custody Agreement legal documentation or a signed document on letterhead, from a mediator.
12. Adopted or Foster Children documentation (foster child GA income should be included in total income)
13. Letter from a Guardian ad Litem working with the family.

DOCUMENTATION RESOURCES

1. Social Security website to create profile - www.ssa.gov
2. PDF of official taxes - www.irs.gov
3. Proof of food and cash benefits from government - www.ebtedge.com